

The Barton Center for Diabetes Education, Inc.

STAFF COVID PROTOCOLS FOR RESIDENT CAMP SUMMER 2023 AS OF 1/1/23

PLEASE NOTE: THESE PROTOCOLS ARE SUBJECT TO CHANGE AS NECESSARY.

The Barton Center for Diabetes Education takes standards for hygiene and cleanliness very seriously and is taking additional steps to protect our campers, families, and staff. Our health and safety measures are designed to address a broad spectrum of viruses, including COVID-19, and include everything from hand hygiene and cleaning product specifications to the cleaning of program equipment and watercraft.

The purpose of this plan is to develop and implement a strategy to operate summer camp programs while preventing the spread and outbreak of COVID-19. We are closely monitoring government policy changes and are implementing many regulations from the American Camp Association (ACA) Operations Field Guide, Centers for Disease Control (CDC) Guidelines, mandates from the state of Massachusetts, and our local health officials. **We will continue to make changes, as necessary or appropriate, to our protocols and procedures to ensure our due diligence in making The Barton Center a viable and safe option for our families this season. We encourage you to check our website and your emails for the most up-to-date protocols prior to camp as any further changes will be posted on our website, and last-minute modifications will be emailed to you. Please contact The Barton Center directly with any COVID related questions prior to the start of camp.**

Facility Upgrades

The Barton Center will have hand sanitizer at activity areas and additional upgrades to meet local and state building and health department guidelines. In addition to upgrades, we plan to increase circulation of outdoor air within buildings (via windows, doors, fans) as much as possible, unless doing so creates a hazard.

Vaccination status

All campers are highly recommended to be vaccinated prior to the start of camp. All staff and volunteers are required to be vaccinated and boosted prior to the start of camp. If you test positive for covid prior to the start of any camp, despite vaccination, you should contact The Barton Center for further instructions.

Staff/Volunteer Training

Staff training will take place in person prior to the start of camp.

Opening Day Schedule for Campers

Check-In: Parents/Guardians will receive their scheduled drop off time with the confirmation packet. **They should have sent in ALL required confirmation paperwork two weeks prior to attendance.** If we do not have all required paperwork on file, the camper will not be allowed to attend camp.

Opening day drop off: Campers will arrive at the scheduled time provided to them. **Upon arrival on opening day, everyone must wear masks on Opening Day including staff. Parents must stay outdoors.** Parents are not allowed in buildings. We will have the following stations:

1. COVID Swab Picnic Tables
2. Medical Check-In with Health Care Counselor and On-Site Medical Provider
3. Outdoor luggage dropping station near cabin

Opening Day Screening for Campers (All staff/volunteers will also be screened upon arrival at camp.)

Upon arrival at camp:

- Staff will perform symptom checks for all campers.
- A rapid COVID-19 test will be conducted for all campers **and staff** upon arrival to camp. If a camper/staff tests positive upon arrival on opening day, the camper/staff must return home. The camper/staff will be allowed to come back to camp after the CDC recommended quarantine. Campers/staff will be tested for

COVID-19 on day 3 and/or at other times per camp protocols (for example, symptoms/exposure).
Campers/staff who test positive at camp **must be picked up immediately** to isolate at home.

- Parent/Guardian will fill out the Camper Health Screening form to confirm their child and anyone in their household has not experienced any COVID-19 symptoms in the last 24 hours and that their child is not required to be in COVID-19 isolation or quarantine.
- Parent/Guardian must sign a written attestation regarding any household contacts to someone with COVID-19 symptoms or if they have given their child any fever reducing medication.

Closing Day Schedule for Campers

Pick up will be between 9 a.m. to 11 a.m. Parents will receive an email with all their child's camp medical information within two hours of camp departure.

Masks (Adult/Children)

Masking is not required at camp, masking is optional EXCEPT ON OPENING DAY when masks are required for everyone including staff. On CLOSING DAY, anyone coming onto camp property to pick up a camper must wear a mask. The Barton Center will supply disposable masks for all campers and staff if desired.

Hygiene and Handwashing

You will instruct your campers on proper handwashing practices upon arrival to camp on the first day. You and your campers should wash hands upon arrival to camp, before and after meals/snacks, after bathroom use, before any fingerstick or insulin administration, after coughing or sneezing and after contact with potentially contaminated surfaces. You will have hand sanitizer for use for yourself and campers when handwashing is not available.

Frequency of Cleaning and Disinfecting

Bathroom areas and other high touch surfaces must be cleaned 2x/day – you will be given a cleaning schedule upon arrival to your first day at camp.

Daily Screening

Staff will perform daily symptom checks for all campers. A rapid COVID-19 test will be administered to any camper exhibiting any symptoms or running a fever/temperature.

Illness

If you or a camper exhibits any symptoms of COVID-19 illness while at camp, a rapid COVID test will be administered. If a camper/staff tests positive for COVID, **they must be picked up immediately** to isolate at home. If test results are inconclusive, a second rapid test will be administered. If a camper/staff tests positive, every camper/staff in the cabin will also receive a rapid COVID test. If additional campers/staff test positive, they will be quarantined and sent home. All campers/staff that test negative for COVID will remain at camp and be tested again in three days. Parents will be informed if their camper tests positive. If there is a close contact but the camper tests negative, parents will not be informed. The same procedure will be followed if you as staff test positive for COVID.

Activities

Staff/volunteers will clean surfaces and equipment in accordance with CDC guidance, including the cleaning of high touch surfaces twice per day. Outdoor spaces will be used for most actives and less actives unless it is raining. For rainy days, campers will rotate through larger indoor areas.

Staff Time Off

Staff are strongly encouraged to remain on camp property as much as possible during time off. Staff are required to wear masks when they leave camp for time off (Walmart trips, Dunkin Donuts, etc.) During time out of camp, we ask all staff to avoid large crowds or situations that create a greater risk for transmission of COVID-19.

Lost and Found Policy

In response to the COVID-19 pandemic, The Barton Center is limiting items held in lost and found, after each camp session ends.

Camp will only hold the following specific list of items:

jackets/sweatshirts; sleeping bags, blankets, pillows; prescription glasses; durable medical equipment; prescription medication; diabetes supplies and equipment; shoes (not water shoes or sandals); backpacks
Camp will keep these items for no longer than two weeks from the end of the session, after which, these items will be donated or thrown away. Please note that these items will be held at the discretion of camp staff. Items that are soiled, damaged, or otherwise deemed not able to be safely stored will be disposed of.

Camp will not hold the following specific list of items:

socks and underwear, all toiletries and toiletry bags, all swim gear including swimsuits and goggles, hats, t-shirts, pants, shorts, pajamas washcloths and towels, water shoes including sandals, water bottles, sunglasses, flashlights and headlamps, toys, cameras, arts and crafts projects including tie dye