



# 2010 STAFF APPLICATION

CLARA BARTON CAMP  
CAMP JOSLIN  
BARTON DAY CAMPS

**PLEASE TYPE OR PRINT ALL INFORMATION**

## **RETURN THIS APPLICATION TO:**

**The Barton Center for Diabetes Education, Inc.**  
**Summer Staff Application**  
P.O. Box 356, 30 Ennis Road  
North Oxford, MA 01537-0356  
Phone: (508) 987-2056  
FAX: (508) 987-1053  
[www.bartoncenter.org](http://www.bartoncenter.org)

Name: \_\_\_\_\_ SS# \_\_\_\_\_ Date of Birth (optional): \_\_\_\_\_

Permanent Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: (\_\_\_\_\_) \_\_\_\_\_ Best Time to Call: \_\_\_\_\_

Cell Telephone: (\_\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

Specific dates for mailing if applicable: From: \_\_\_\_\_ Till: \_\_\_\_\_

Dates available to work: \_\_\_\_\_ to \_\_\_\_\_ (Priority at Resident Camps will be given to staff who can work entire summer)

Staff T-Shirt Size                    S                    M                    L                    XL                    2XL

Do you have any physical or dietary restrictions? YES NO If so, how can we accommodate you? \_\_\_\_\_

Valid driver's license #: \_\_\_\_\_ State: \_\_\_\_\_

May The Barton Center use your photo and name for publicity? YES NO PHOTO ONLY

## **CURRENT/PREVIOUS EMPLOYMENT OR VOLUNTEER EXPERIENCE** (Please include resume if applicable. **Three**

reference forms are included with this application. All three forms must be completed and returned to The Barton Center office by a non-relative having knowledge of your character, experience, and ability, ex. teacher/current or previous employer).

Employer Name	Your position	Dates of employment	Phone Number
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Related camp/volunteer experiences, including leadership courses taken, especially those working with children living with diabetes: \_\_\_\_\_

## **EDUCATION**

High School: \_\_\_\_\_ Year of Diploma \_\_\_\_\_

College/University & Major: \_\_\_\_\_ Year of Graduation \_\_\_\_\_

## **PREVIOUS CAMPING AND CHILDCARE EXPERIENCE**

Camper	Where? _____	How Long? _____
Counselor	Where? _____	How Long? _____
Other	Where? _____	How Long? _____

How did you hear about this position? (Please be specific.) \_\_\_\_\_

**Camp Joslin is operated by The Barton Center for Diabetes Education, Inc.**

**PLEASE TYPE OR PRINT ALL INFORMATION**

**\*\*\*Please rank, in order of preference, the positions for which you are applying\*\*\* (if CBC or CJ come after the position the position is only at those camps and not both; if a minimum age is required this is indicated)**

**Resident Camp Staff**

**Program/Support Staff**

- Program Director (21)
- Unit Director
- Assistant Director (CJ)
- Leadership Training Directors (21)
- Senior Counselors (18)
- Counselor
- Junior Counselor (17)
- Camp store staff
- Administrative Assistant
- Photographer (18)

<p>For Resident Camps, please indicate which camp(s) you wish to apply for:</p> <p><input type="checkbox"/> Camp Joslin</p> <p><input type="checkbox"/> Clara Barton Camp</p>
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**Activity Directors**

- Waterfront Director
- Challenge Course (CBC)

**Adventure/Wilderness Leadership Programs**

- Adventure/Wilderness Director (21)
- Adventure/Wilderness Counselor

**Day Camp Staff**

- Assistant Director (21)(paid, all camps)
- Head Counselors (19)(paid, all camps)
- Counselor (16) (volunteer)
- Healthcare Staff (RN)

For Counselor and Healthcare Staff, please choose location(s):

- Greenwich (Rainbow Club)
  - June 28-July 2
- Boston
  - July 12-16
- Worcester
  - July 19-23
- New York City
  - July 26-30
- Long Island
  - August 9-13
  - August 16-20

<p>*Before checking off a position, please be sure that you meet the age requirement stated after the position title by June 27, 2010. * <b>Resident camp</b> staff must be available from June 18-Aug. 15, 2010. <b>Some administrative</b> positions begin June 13, 2010. <b>Some residential camp</b> staff positions end on Aug. 20, 2010 after the family camp program. <b>Day camp and Adventure/Wilderness camp dates</b> will be announced when interviewed for a position. Those applying for <b>Day Camp Assistant Director position</b> must be available June 1, 2010 – Aug. 20, 2010.</p>
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***If you are interested in a healthcare application, please contact the Camp Office!***

**Please read carefully and sign below:**

*I authorize the investigation of all statements herein, and authorize a background review through various licensing agencies, Motor Vehicle Departments, Child Protective Services, and/or law enforcement agencies. I forever release, acquit, discharge, covenant to hold harmless and furthermore indemnify The Barton Center for Diabetes Education, Inc. and Joslin Diabetes Center, their affiliates, agents, officers, directors, and employees (paid and volunteer), and all other persons associated with The Barton Center for Diabetes Education, Inc. or Joslin Diabetes Center from personal injuries, property damage, or liability in connection with the same. I understand that if employed, I will be an at-will employee and that any agreement to the contrary must be in writing and signed by the Camp Director. I also understand that untrue, misleading, or omitted information herein may result in dismissal, regardless of the time of discovery by The Barton Center for Diabetes Education, Inc. I understand that summer staff positions require residence at the camp facility during program sessions. I have read all the enclosed materials. I understand and agree to the routines and protocols as they are stated therein, and will govern my camp staff experience in accordance with these principles. I authorize The Barton Center to release or receive all medical records, for myself, including but not limited to those records pertaining to substance abuse and emotional or mental health.*

*I agree to submit to a professional drug screening and/or a drug-screening program, upon request of the Camp Director.*

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If under 18: Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_

**LICENSES & REGISTRATION NUMBERS**

Teacher: State \_\_\_\_\_ Level \_\_\_\_\_ Area \_\_\_\_\_  
Other: \_\_\_\_\_

**CERTIFICATIONS** (Please indicate whether certification was by American Red Cross (ARC), American Camp Association (ACA), YMCA, YWCA, Girl Scouts, Boy Scouts, etc.)

**COPIES OF ALL CERTIFICATIONS MUST BE ATTACHED!**

	<b>Certification</b>	<b>Expiration Date</b>
Lifeguard Training (LGT)		
Water Safety Instructor (WSI)		
CPR		
First Aid		
Wilderness First Aid (WFA)		
Wilderness First Responder (WFR)		
EMT		
Archery		
Other		

It is necessary for Camp to know of prior convictions to determine that employees will not endanger themselves or others through responsibilities related to their work assignments. Please answer the following questions:

- Yes     No        Have you ever been the defendant or under investigation in an incident of child abuse, child neglect, or a sex-related offense?  
 Yes     No        Have you ever been convicted, pled guilty, or pled "no contest" to a crime(s) other than a minor traffic offense?  
 Yes     No        Has your driver license ever been suspended or revoked?  
 Yes     No        Is there any fact or circumstance that occurred that would call into question your being entrusted with the supervision of children or adolescents?

If you answered "Yes" to any question, please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*A prior conviction will not necessarily bar you from staffing or volunteering. The type and recency of the conviction will be considered by Camp.*

**ON A SEPARATE SHEET PLEASE ANSWER THE FOLLOWING QUESTIONS:**

- 1) What age group of campers would you like to work with? (Please rank in order of preference.)  
 Ages 3-5 (Day Camp Only)     Ages 6-9     Ages 9-12     Ages 12-14     Ages 14-16
- 2) Why do you wish to work for The Barton Center and what qualities of a leader do you feel you will contribute?
- 3) What specific challenges do you feel a camp staff member will face? How will you meet and overcome these challenges?
- 4) If hired for a position at one of The Barton Center's summer programs, what do you hope to learn/gain from your experience?
- 5) Please share a personal story that will enable us to get to know you better.

**The Barton Center for Diabetes Education, Inc. is an equal opportunity employer and always strives to employ the best qualified individual for the job based upon job-related qualifications and regardless of race, color, creed, sex, national origin, age, disability, sexual orientation or other legally protected group.**

**NAME (PLEASE PRINT):**

**ACTIVITIES**

This section is primarily for program and administrative applicants only. We encourage other applicants to fill out this section if interested in helping with recreation activities. **Please only indicate items that you have knowledge of as this information is used in program planning for the summer.**

Please mark as follows: a (for activities you can lead), b (for activities you can support), and c (for activities you have a fair knowledge in)

- |   |  |  |   |   |
|---|--|--|---|---|
| <input type="checkbox"/> Aerobics         | <input type="checkbox"/> Diabetes Research | <input type="checkbox"/> Horseshoes        | <input type="checkbox"/> Painting       | <input type="checkbox"/> Tie Dye          |
| <input type="checkbox"/> Archery          | <input type="checkbox"/> Disc Golf         | <input type="checkbox"/> Indian Lore       | <input type="checkbox"/> Play Direction | <input type="checkbox"/> Tennis           |
| <input type="checkbox"/> Arts & Crafts    | <input type="checkbox"/> Drama             | <input type="checkbox"/> In-Line Skating   | <input type="checkbox"/> Photography    | <input type="checkbox"/> Tetherball       |
| <input type="checkbox"/> Backpacking      | <input type="checkbox"/> Environmental Ed. | <input type="checkbox"/> Instruments       | <input type="checkbox"/> Ping Pong      | <input type="checkbox"/> Track & Field    |
| <input type="checkbox"/> Badminton        | <input type="checkbox"/> Exercise Ed.      | <input type="checkbox"/> Jewelry Making    | <input type="checkbox"/> Pool           | <input type="checkbox"/> Ultimate Frisbee |
| <input type="checkbox"/> Baseball         | <input type="checkbox"/> Field Hockey      | <input type="checkbox"/> Jogging           | <input type="checkbox"/> Radio          | <input type="checkbox"/> Volleyball       |
| <input type="checkbox"/> Basketball       | <input type="checkbox"/> Fire Building     | <input type="checkbox"/> Journalism        | <input type="checkbox"/> Sailing        | <input type="checkbox"/> Water Sports     |
| <input type="checkbox"/> Bicycling        | <input type="checkbox"/> Fishing           | <input type="checkbox"/> Judo              | <input type="checkbox"/> Sketching      | <input type="checkbox"/> Weights          |
| <input type="checkbox"/> Boating          | <input type="checkbox"/> Football          | <input type="checkbox"/> Kayaking          | <input type="checkbox"/> Scrapbooking   | <input type="checkbox"/> Wrestling        |
| <input type="checkbox"/> Camp Craft       | <input type="checkbox"/> Frisbee           | <input type="checkbox"/> Kickball          | <input type="checkbox"/> Soccer         | Other: _____                              |
| <input type="checkbox"/> Campfire Program | <input type="checkbox"/> Golf              | <input type="checkbox"/> Lacrosse          | <input type="checkbox"/> Softball       | _____                                     |
| <input type="checkbox"/> Canoeing         | <input type="checkbox"/> Group Discussion  | <input type="checkbox"/> Music             | <input type="checkbox"/> Speedball      |   |
| <input type="checkbox"/> Challenge Course | <input type="checkbox"/> Group Singing     | <input type="checkbox"/> Nature            | <input type="checkbox"/> Story Telling  |   |
| <input type="checkbox"/> Cheerleading     | <input type="checkbox"/> Hiking            | <input type="checkbox"/> Nutrition Ed.     | <input type="checkbox"/> Street hockey  |   |
| <input type="checkbox"/> Dancing          | <input type="checkbox"/> Hockey            | <input type="checkbox"/> Overnight Camping | <input type="checkbox"/> Swimming       |   |